UNITED STATES BANKRUPTCY COURT
MIDDLE DISTRICT OF PENNSYLVANIA
274 Max Rosenn US Courthouse
197 S Main Street
Wilkes-Barre, PA 18701

VACANCY ANNOUNCEMENT #11-02

Position Title:	SYSTEMS PROGRAMMER/ANALYST
Position Type:	Full-Time Temporary (1 year and 1 day with possibility of being extended or converted to permanent status)
Location:	Wilkes-Barre, Pennsylvania
Job Grade:	CL 28
Salary Range:	$55,027 - $89,481 (depending on qualifications and experience)
Date Opened:	August 12, 2011
Date Closed:	September 12, 2011 (or until filled)

Position Overview:
The Clerk's Office of the United States Bankruptcy Court for the Middle District of Pennsylvania is seeking a highly qualified candidate for the position of Systems Programmer/Analyst to meet the current and emerging computer programming needs of the court. This position is located in the Clerk's Office of the U.S. Bankruptcy Court in Wilkes-Barre, Pennsylvania and reports directly to the Information Systems Manager. The Systems Programmer will develop applications for managing local data systems, custom interfaces for national systems, analyze manual processes and propose automated solutions within the court.

Representative Duties and Responsibilities:

- Utilizes current technology with Visual programming in tools such as Visual Basic, Visual C / C#, Java, JavaScript, VBScript, ASP, PHP, .Net and PERL programming to enhance the efficiency and effectiveness of local and nationally developed systems of the court family.
- Writes command language scripting in both Windows (such as Powershell) and Linux Redhat operating environments.
- Utilizes ODBC and SQL scripts to make effective use of information in existing systems databases.
- Designs, codes and tests web-based applications and reports utilizing Perl, Java, XML, HTML, and Linux/UNIX shell scripting languages in conjunction with databases such Informix RDBMS, MySQL and MS SQL, in web environments on IIS, Apache, or Coldfusion.
- Assists in the installation of new or revised releases of national software.

- Monitors day-to-day operations of the locally and nationally supported programs and applications. Acts as the technical expert in solving computer application problems and assists the team with backup and recovery of applications as necessary.
- Prepares and maintains user manuals, user and technical documentation for locally-developed software used at the court.
- Under the guidance of the Information Systems Manager, advises court managers on how to meet the needs for sorting, recording and retrieving automated information, including the time and cost of processing the data; as well as identifying and developing applications to enhance effectiveness of personnel within the court.
- Maintains a continuous improvement dialogue with IT personnel from other locations for the purpose of staying informed about new developments, techniques, and programs that might enhance the automation of the court.
- Provides follow-up maintenance and support for existing applications in use within the court system.
- Supports the conversion of existing local applications from older technologies and non-supported technologies using a defined project plan.
- Other duties as assigned.

Minimum Qualifications:

A high school diploma or equivalent is required. The completion of a degree in Computer Science or a related field is strongly preferred. Two years of specialized experience, including at least one year equivalent to work at the CL-27. Specialized experience is progressively responsible technical experience related to Linux, Web servers, Perl, SQL, Informix, Visual Programming tools (or other relational database software), application support and data communication functions. Must be familiar with various Microsoft visual development tools and platforms as well as database connectivity tools such as ODBC. Must be able to work independently and meet project deadlines.

Excellent verbal and written communication skills are essential for this position. Excellent organizational skills, including the ability to manage multiple tasks and priorities within strict deadlines in a fast paced environment are also essential. Applicants must display initiative and be able to interact in a professional manner with all levels of court staff. Availability for occasional overnight travel, evening and weekend work is required.

Preferred Qualifications:

- Knowledge and at least 3 years experience with one or more of the following programming languages - Perl, Java, Javascript, or a Visual programming language.
- Experience in an environment that includes Windows Server OS's (2008 R2) and desktops (XP to 7), Active Directory, and Group Policy.

- Expertise in requirements gathering, design, programming, and implementation of complete programming projects.
- Thorough understanding of data storage, sequencing, extraction and updating techniques from databases such as Informix, DB2, or Oracle as well as relational tables used in dbase applications.

Employee Benefits:
- Employees of the United States Bankruptcy Court are not subject to the regulations of the Civil Service Commission. They are, however, federal employees of the Judicial Branch and in this position the incumbent will be entitled to the same benefits as other federal government employees. These benefits include:
- 13 days paid vacation for the first three years of full-time employment. Thereafter, 20 to 26 days/year, dependent upon length of federal service; 13 days of paid sick leave per year (unlimited accumulation); and 10 paid holidays per year.
- Optional participation in the Federal Employees Health Benefit Program, Dental and Vision insurance, Group Life Insurance and Long Term Care Insurance.
- Optional participation in the Thrift Savings Plan (similar to a 401K plan) and a Flexible benefits program (pre-tax flexible spending account for health care, dependent care, and commuter/parking costs).
- Mandatory participation in the Federal Employees Retirement System and the Social Security Retirement Program.
- Creditable service time in other federal agencies or the military will be added to judiciary employment.

Applicant Information:
- Applicant must be a U.S. citizen or be eligible to work in the United States.
- The selected candidate will be subject to a ten-year mandatory background investigation and FBI fingerprint check as a condition of employment. Every five years thereafter, the selected applicant will be subject to an updated investigation similar to the first one.
- All appointments subject to mandatory electronic funds transfer (Direct Deposit) for payment of net pay.
- Applicants selected for interviews must travel or relocate at their own expense.
- Employees of the United States Bankruptcy Court are "At Will" employees and are required to adhere to a Code of Conduct for Judicial Employees.
- The Court reserves the right to modify the conditions of this job announcement, to withdraw the job announcement, or to fill the position sooner than the closing date, if a closing date is shown, any of which actions may occur without prior written notice or other notice.

How To Apply:
Qualified candidates should submit: (1) cover letter indicating how your education and/or experience relate to the duties and responsibilities of this position; (2) resume detailing qualifications, experience, and salary history; (3) names, addresses, and phone numbers of three professional references; (4) completed AO-78 Application for Judicial Branch Federal Employment. Please submit all documents via e-mail in WordPerfect, Word or Adobe Acrobat (.PDF) format to:

   PAMB_HR_Jobs@pamb.uscourts.gov (please include **#11-02** in the subject line)

Applications for Judicial Branch Federal Employment (AO-78) may be accessed at the following link: http://www.uscourts.gov/uscourts/FormsAndFees/Forms/AO078.pdf

Due to the volume of applications received, the U.S. Bankruptcy Court will only communicate with those individuals who will be tested or interviewed for the position. Only qualified applicants will be considered.

The United States Courts is an Equal Opportunity Employer.